



GRANT SOIL & WATER CONSERVATION DISTRICT
REGULAR MONTHLY MEETING
December 16, 2025
AGENDA

- I. **Call the meeting to order**
- II. **Invocation - Opening Prayer**
- III. **Recognize and welcome visitors - Chairman**
- IV. **Public Comments**
- V. **Approve minutes – November 18, 2025**
- VI. **Secretary – Treasurer Report:**
 - A. Review Financial State and Monthly Budget Report
 - B. Approval of Receipts:
 - C. Approval of Disbursements:
 - D. Bills to be paid
- VII. **Correspondence:**
 - A. Joshua Fletcher term expires March 28
 - B. Fruit Trees have been ordered
 - C. Farm Bureau reinstate packet
- a. **Unfinished Business:**
- b. **New business:**
 - A. 2025-2026 Farm Bill Allocation is \$9,595
 - B. Friends of NACD 2026 Grant Application
- c. **Other Business:**
 - a. Supervisors' attendance Report
 - b. District Accomplishment Report
 - c. District Farm Bill Report
 - d. District Conservationist Report
 - e. **Next Meeting - January 20, 2025**
- d. **Public Comments**
- e. **Announcements:**
- f. **Adjournment:**



**Grant Soil & Water Conservation District
Board of Supervisors Regular Monthly Meeting
December 16, 2025**

The regular monthly meeting of the Grant Soil & Water Conservation District Board of Supervisors was held on Tuesday, December 2025, 8:00am, USDA/ Soil Water Conservation District Colfax, La 71417

Supervisor's Present:

Mr. Richard Bonner, *Chairman*
Mr. Joshua Fletcher, *Vice Chairman*
Mrs. Conan Soileau, *Sec/Tres*
Mr. Kenneth Richardson, *Supervisor*
Mr. Tommy Crooks, *Supervisor*

Supervisors Absent:

Others Present:

Mrs. Karly Higgs, *District Secretary*
Mitchell Willis, *Soil Conservationist*
Cephas Bowie Jr, *District 3 Juror*
Gabe Firment, *State Representative*
Todd Sewell, *US Forest Service District Ranger*
Wendy Gibson, *Agricultural Environmental Specialist*
Paige Landry, *Wildlife Biologist*
Au'Daeus Rockingham, *Supervisory District Conservationist*

Chairman Bonner called the meeting to order at 11:00

Approval of Minutes:

The minutes of the previous District Board meeting were reviewed.

Chairman Bonner called for a motion to approve the minutes of the November 2025. Regular board Meeting.

Motion: Mr. Josh made a motion to approve, as read, the minutes of November 2025, regular Board meeting. The motion was seconded by Mrs. Conan and passed unanimously. Motion carried, November 2025, minutes were approved and signed accordingly.

Secretary-Treasurer Report:

The Budget report was reviewed and approved.

Motion: Mrs. Conan made a motion to approve the budget and was seconded by Mr. Josh.

Chairman asked for any public comments and there were none.

November 2025 Receipts:

1 st QTR Mileage	\$20.02
1 st QTR Mileage	\$110.46
Rozier Mckay & Willis	\$200.00
Poster Contest	\$75.00
Farm Bureau	\$1,479.35
Total:	\$1,884.83

November 2025 Disbursements:

LAGOV	\$12,893.00
LAGOV	\$225.00
LAGOV	\$2,977.00
Total:	\$16,125.00

Supervisors' Per Diem & Mileage-

<u>Supervisor</u>	<u>Per Diem</u>	<u>Mileage Total</u>
Josh Fletcher	35.00	16.4
Richard Bonner	35.00	34.4
Conan Soileau	35.00	52.6
Kenneth Richardson	35.00	11
Tommy Crooks	35.00	14.3

The board went over the bills to be paid for the month of December 2025. Chairman Bonner asked for a motion to approve the bills for the month of December 2025.

Motion: Mr. Tommy made a motion to approve the bills and was seconded by Mrs. Conan, the board approved to pay bills as submitted.

Correspondence:

Mrs. Higgs announced to the board the Grant SWCD outreach she was invited to go to at Pollock Elementary. She will be joining Kassie Cruz, Grant Parish 4-H Assistant Extension Agent.

Mrs. Higgs asked the board for a motion to approval.

Chairman Bonner called for a motion to approve.

Motion: Mr. Josh made a motion to approve seconded by Mr. Tommy. Motion carried.

New Business:

Mrs. Higgs announced the 2025-2026 Farm Bill Allocation.

Other Business:

Supervisor's attendance form was handed to Chairman Bonner to sign.

District Accomplishment Report was shown to the board.

District Farm bill was shown to the board.

Chairman asked for any public comments and there were none

Motion: Mr. Josh made a motion to accept the November 2025 District Accomplishment Report as presented. The motion was seconded by Mrs. Conan and passed unanimously.

Chairman asked for any public comments and there were none

The next regular monthly meeting of the Grant Soil & Water Conservation District Board of Supervisors will be held on January 20 ,2025 at 8:00 AM in the Colfax USDA-NRCS field office located at 130 2nd Street. Colfax, LA 7147

Adjourn:

Having no further business to discuss, a motion was made by Mrs. Conan and seconded by Mr. Ken to adjourn the meeting at 12:00 pm. Motion carried.


Chairman


Vice-Chairman

Grant Soil & Water Conservation

Profit & Loss

December 2025

	Dec 25
Ordinary Income/Expense	
Income	
Farm Bill	1,013.00
Total Income	1,013.00
Expense	
Payroll Expenses	2,083.02
Travel	120.94
Total Expense	2,203.96
Net Ordinary Income	-1,190.96
Other Income/Expense	
Other Expense	
Due to Special Revenue	-2,977.00
Total Other Expense	-2,977.00
Net Other Income	2,977.00
Net Income	1,786.04

Grant Soil & Water Conservation Special Revenue

Profit & Loss

December 2025

	Dec 25
Ordinary Income/Expense	
Income	
Feral	2,977.00
Total Income	2,977.00
Net Ordinary Income	2,977.00
Other Income/Expense	
Other Expense	
Due From General Fund	2,977.00
Total Other Expense	2,977.00
Net Other Income	-2,977.00
Net Income	0.00

Receipts & Disbursements

November

Receipts:

11/17/2025	1 st QTR mileage	\$20.02
11/17/2025	1 st QTR mileage	\$110.46
11/18/2025	Rozier McKay & Willis	\$200.00
11/18/2025	Poster Contest	\$75.00
11/21/2025	Farm Bureau	<u>\$1,479.35</u>
Total:		\$1,884.83

Disbursements:

11/07/2025	LAGOV	\$12,893.00
11/10/2025	LAGOV	\$225.00
11/25/2025	LAGOV	<u>\$2,977.00</u>
Total:		16,125.00

Ending Balance on 11/28/2025:	\$25,407.75
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BOARD OF SUPERVISORS MEETING
GRANT SOIL & WATER CONSERVATION DISTRICT
December 16, 2025

BILLS

NAME	PER DIEM	MILES	
Richard Bonner	\$ 35.00		
Josh Fletcher	\$ 35.00		
Kenneth Richardson	\$ 35.00		
Conan Soileau	\$ 35.00		
Tommy Crooks	\$ 35.00		
	\$ 175.00		
Rozier McKay & Willis		\$200	
LACDE Dues		\$10.00	
Total:		\$ 210.00	

Revised July 2025

Board Member Name:	Personnel #	1st qtr			2nd Qtr			3rd Qtr			4th qtr		
		July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Richard Bonner	263317	Y	Y	N	Y	Y							
Joshua Fletcher	354884	Y	Y	Y	N	Y							
Kenneth Richardson	327358	Y	N	Y	Y	Y							
Conan Soileau	361507	Y	Y	Y	Y	Y							
Tommy Crooks			Y	Y	N	Y							

Associate supervisors are not to be listed on this sheet, however please notify us of any new associate members and mark on your minutes if they attended your meeting

Put a M for each meeting attended, but does NOT accept per diem

Put a N for each meeting NOT attended

Put a NM in each supervisor's row to indicate that a meeting for that month was cancelled (notify OSWC that there was no meeting and why).

If you had two meetings in a month, insert another column

Date _____

The board must motion to approve what is marked on this sheet each month, and sign

PROGRAM ASSISTANT HOURS TOTALS

GRANT Month: 11 - Year: 2025

Fund Code*	Task	Category	Task Description	Date	Employee	Hours	Rate	Dollars
FARM BILL	Administrative	Contractual	Maintaining neat and orderly file cabinets so that Farm Bill program folders and CTA folders are properly maintained.	11/28/2025	Tucker	9.75	\$15.00	\$197.44
FARM BILL	Administrative	Contractual	Printing documents from Protracts, obtaining signatures, and uploading to DMS. Also, printing the approved documents from Protracts and/or DMS and placing in the 6-part file.	11/28/2025	Tucker	14.00	\$15.00	\$283.50
FARM BILL	Administrative	Outreach	Provide phone call, in-person, and other communications support for improved customer service in the field offices in addition to specific tasks identified in number 1 above. This includes providing farmers.gov information to customers, and registration/use support, according to NRCS policy	11/28/2025	Tucker	8.50	\$15.00	\$172.13
Total:						32.25		\$653.07

Approving NRCS Official

Karly Tucker, Grant SWCD District Secretary
Emile Williams, Soil Con Tech

Name	Name	Name

Few field visits were completed for possible new applications. 17 clients appeared in office during the month. 15 phone calls asking for some form of assistance.

[illegible]

Master Farmer Program

Number of requests for conservation plans received this FY	0
Number of conservation plans requested not developed	0
Number of conservation plans developed - not implemented	0
Number of conservation plans implemented this FY	0

Remarks/Comments

No requests received for RMS plans.

Highly Erodible Land (HEL)/Wetland Conservation (WC) Compliance Reviews

HEL/WC Compliance Reviews Required	
HEL/WC Compliance Reviews Completed Last month	
HEL/WC Compliance Reviews Pending	
FSA Status Reviews Required	
FSA Status Reviews Completed	

Remarks/Comments**Environmental Quality Incentives Program (EQIP)****Cropland Funds**

Initial Allocation	\$0.00
Additional Allocation	
Funds Obligated	\$0.00
Funds Unobligated	\$0.00

Forestland Funds

Initial Allocation	\$0.00
Additional Allocation	
Funds Obligated	\$0.00
Funds Unobligated	\$0.00

Livestock Funds

Initial Allocation	
Additional Allocation	
Funds Obligated	
Funds Unobligated	\$0.00

Initiatives/Other Funds

Initial Allocation	\$0.00
Additional Allocation	
Funds Obligated	\$0.00
Funds Unobligated	\$0.00

FY applications received	15
FY applications eligible	0
FY applications ranked	0
Eligible applications not funded	0
Contracts developed this FY	0
Total number of active contracts	15
Contracts cancelled/terminated this FY	1

Remarks/Comments

Sign up 1 is currently running right now. It will be closing in mid-Jan so make sure you get them in.

Conservation Stewardship Program

Ag Land Funds

Funds Received	\$0.00
Funds Obligated	\$0.00
Funds Unobligated	\$0.00

NIPF Funds

Funds Received	\$0.00
Funds Obligated	\$ -
Funds Unobligated	0

FY applications received	7
FY applications ranked	0
FY applications pending	0
Eligible applications not funded	0
Contracts developed/obligated last month	0
Contracts developed/obligated this FY	0
Total number of active contracts	10
Contracts cancelled/terminated this FY	0
Renewals received	7
Renewals complete	0
Total Acres Ag Land obligated this FY	0
Total Acres NIPF obligated this FY	0
Total Acres Ag Land obligated	
Total Acres NIPF obligated	

Remarks/Comments

Sign up 1 is currently running right now. It will be closing in mid-Jan so make sure you get them in.

Conservation Reserve Program

Continuous CRP applications received this FY	0
General CRP applications received this FY	0
Contracts developed last month	0
Contracts developed this FY	0
Total number of active contracts	0
Number of status reviews conducted last month	0

Remarks/Comments

ACEP - Wetland Reserve Easement

WRE applications received this FY	
CUA requests received this FY	
CUAs completed	
Plans completed this FY	
Total number of easements	

Remarks/Comments

State and/or Local Programs

Funds

Initial Allocation	
Additional Allocation	
Funds Obligated	
Funds Unobligated	
FY applications received	14
FY applications ranked	0
FY applications pending	0
Eligible applications not funded	0
Contracts developed last month	
Contracts developed this FY	
Total number of active contracts	
Contracts cancelled/terminated this FY	

Remarks/Comments

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Communications

Outreach Events/Activities and number of people in attendance

1) Grant SWCD Board meeting.
2) Pecan Festival
3)
4)

Civil Rights training or information covered

Information and Education Activities

1) Open Pine CRP was rescheduled for a later date
2)
3)
4)

Success Stories

1)
2)
3)
4)

Remarks (follow up meeting dates or other significant dates)

Sign up 1 is currently running right now. It will be closing in mid-Jan so make sure you get them in. Also system is in shutdown mode to role over apps, contracts, and forms. As soon as it goes back fully live, will be processing CSP payments for the ones that submitted election forms for their pay.